

Minutes – Board of Town Trustees

State of Illinois, }
 Lake County, ss. }
 Town of Grant, }

December 20th, 2022
 FINAL-APPROVED 1/17/2023

The board of town trustees met at the
 Grant Township Administration Building at 26725 W. Molidor Road on December 20th, 2022.

Attendees:

Supervisor:	Kay Starostovic	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Trustee:	Robert Hamm	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
	Bob Selle	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
	Tom Lippert	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
	Karen Fischer	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Clerk:	Clerk Martini	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Ms. Kay Starostovic acting as Chairperson and Judy Martini as Clerk, the following official business was transacted:

1.-2. The meeting was called to order at 6:00 pm with the pledge to the Flag.

3. Roll Call of Officials:

Present: Trustees Hamm, Lippert, Supervisor Starostovic and Clerk Martini

Absent: Trustee Selle and Fischer

Also present: Assessor Lisa LaMantia and Administrative Assistant Nancy Rogers

4. Audience none present

5. Approval of Minutes

Motion by Trustee Lippert, seconded by Trustee Hamm to approve minutes of Nov. 17th, 2022 as presented. There being no further discussion, the vote was called:

Aye: Trustees Hamm, Lippert and Supervisor Starostovic

Nay: None

Absent: Trustees Selle and Fischer

Motion carried

6. Approval of Bills

Trustee Lippert made a motion to accept the bills as presented for period of November 1, 2022 thru November 30, 2022, seconded by Trustee Hamm in the amount of \$735,786.43. There being no further discussion the vote was called:

Aye: Trustee Hamm, Lippert and Supervisor Starostovic

Nay: None

Absent: Trustee Selle, Fischer

Motion Carried

7. Approval of Investment Report

Trustee Lippert made a motion to accept the Investment Report as presented for period of November 1st, 2022 thru November 30, 2022 in the amount of \$1,821,312.03, seconded by Trustee Hamm There being no further discussion, the vote was called:

Aye: Trustees Hamm, Lippert and Supervisor Starostovic

Nay: None

Absent: Trustee Selle and Fischer

Motion carried

8. Miscellaneous

None

9. Old Business

a. Report on Adopt-A-Family and Christmas Dinners

Supervisor Starostovic gave a report stating that there was plenty of help for the Adopt-A-Family Program this year and thanked the community for their kindness. She also thanked Dee and John for their hard work and a special thank you to Nancy Rogers and Kathy Ferrigan and all the employees who helped make the event so successful. Clerk Martini thanked Mike and Diane Hewitt for their generous donations of toys for the children which was a big hit.

b. Report on Christmas Parade

Supervisor Starostovic reported that the Fox Lake Christmas parade was well attended and thanked all those from the Township who volunteered.

c. Memorandum of Action of Stakeholders for the 501-C3

Supervisor Starostovic distributed the report and said it was best to wait for the rest of the Trustees to show up before any discussion.

d. Discuss Purchase Order for Computer Equipment

Supervisor Starostovic reported that she was advised by our Computer Technician that the Township needed a new firewall for better protection of information and that the new vendor would back-up our files off site

**Trustee Selle arrived at the meeting at 6:15 PM

e. Discussion on the National Association of Letter Carriers Letter

Supervisor Starostovic reported that she has received a letter requesting a township donation for NALC Branch 825 to help increase food donations for the Township Food Pantry. The post office would distribute the bags to area homes, which residents can fill and return to our food pantry. The trustees were in favor of a donation to help defray the cost of printing.

f. Information on Decennial Committee on Local Government Efficiency

Supervisor Starostovic reported she is still waiting on more information from TOI and will keep the Board informed on any new information

g. Any other Old Business

None

10. New Business

a. Watershed Management

Supervisor Starostovic reported that there was a recent annual Watershed Management Board meeting with SMC (Storm Water Management) where members vote on grant approval on projects within different watersheds in Lake County. Supervisor Starostovic she appointed Clerk Martini to be a voting member for the Township at the meeting. Clerk Martini reported that Grant Township had all their applications approved. There were 2 grants approved: one for a drainage project which Kim Kiesgen Grant Township Road Commissioner applied for a culvert project and the other for a Beaver control program on Long Lake which area residents applied for.

b. Any Other New Business

Trustee Lippert questioned the wording on the layout of the November Board Meeting minutes with the use of the word "attendees". Clerk Martini stated she will supply Trustee Lippert with examples of other Township Board Minutes for his review and input.

11. Consider Motions

a. Motion to Approve Tax Levy Ordinance for Tax Year 2023

Motion by Trustee Selle, seconded by Trustee Hamm to approve tax Levy which amounts to \$1,445,700.00. Supervisor Starostovic reported that this issue was discussed at previous board meeting and that an official vote must be taken for its approval. Trustee Selle stated that the township runs a tight ship and that he fully supports the increase. There being no further discussion the vote was called.

Aye: Trustee Hamm, Selle, Lippert and Supervisor Starostovic

Nay: None

Absent: Trustee Fischer

Motion Carries

11. Consider Motions (continued)

b. Motion to Approve Road District Tax Levy Ordinance for Tax Year 2023

Motion to approve road district levy for 2023 in the amount of \$3,281,500.00 by Trustee Selle, seconded by Trustee Hamm. There being no further discussion the vote was called.

Aye: Trustee Hamm, Selle, Lippert and Supervisor Starostovic

Nay: None

Absent: Trustee Fischer

Motion Carries

c. Motion to Approve Financial Report for 2021-2022

Motion to approve 2021-2022 Financial Report by Trustee Selle, seconded by Trustee Hamm. There being no further discussion the vote was called.

Aye: Trustee Hamm, Selle, Lippert and Supervisor Starostovic

Nay: None

Absent Trustee Fischer

Motion Carries

d. Motion to Approve Donation to the National Association of Letter Carriers

Motion to approve a \$200 donation to NALC to help defray the cost of printing which will help our Township Food Pantry donations by Trustee Selle, seconded by Trustee Hamm. There being no further discussion the vote was called.

Aye: Trustee Hamm, Selle, Lippert and Supervisor Starostovic

Nay: None

Absent Trustee Fischer

Motion Carries

e. Motion to Approve Purchase of Computer Equipment

Motion to approve amount, not to exceed \$20,000 to vendor CDW for additional computer protection for township computer systems by Trustee Selle, seconded by Trustee Hamm. There being no further discussion the vote was called.

Aye: Trustee Hamm, Selle, Lippert and Supervisor Starostovic

Nay: None

Absent: Trustee Fischer

Motion Carries

f. Motion to Approve 2022-2023 Corporation Report

Motion to approve the 2022-2023 Corporation report by Trustee Lippert, seconded by Trustee Hamm. There being no further discussion the vote was called.

Aye: Trustee Hamm, Selle, Lippert and Supervisor Starostovic

Nay: None

Absent: Trustee Fischer

Motion Carries

**Trustee Fischer arrived at 7:05

12. Officials Reports

Supervisor Starostovic: Reported that there was a small change on the 2023 calendar with a date change for the Board of Trustees meeting to be held on Feb. 21, 2023. Supervisor Starostovic reported that she is in receipt of a letter from Warren Township that the Township should review minority status requirements according to SBA standards. The Township will mail out new requirements out to over 250 vendors that do business with the Township.

Assessor LaMantia: Reported that her department is currently working on 2023 valuations and that her department has been very busy updating information and cleaning up files. She also reported that all schools in the Township are levying their full amount, except for Big Hollow, who is working hard to pay down their bond debt by 2024.

12. Officials Reports (continued)

Clerk Martini: Clerk Martini reported that there are 3 upcoming TOI zoom educational classes that the board members and officials might benefit from: Employee handbook on Township Government Jan. 18th, the Budget Planning in Township Government Jan. 27th and the Decennial Committee on Local Government Consolidation and Efficiency Act program on Feb. 17th. Online courses are only \$15 apiece and application can be completed online on the TOI site. Several Board Members sounded interested as well as Assessor LaMantia.

13. Audience comments: none

14. Executive Session to Discuss Personnel.

Motion by Trustee Hamm, seconded by Trustee Selle to go into executive session to discuss personnel matters. There being no further discussion the vote was called:

Ayes: Trustee Hamm, Selle, Lippert, Fischer and Supervisor Starostovic

Nay: None

Motion Carries

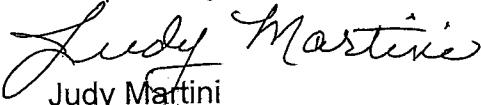
Board entered executive session at 7:30 PM.

Board of Trustee's Meeting Reconvened at 8:10PM.

15. Adjournment

Motion by Trustee Hamm to adjourn, seconded by Trustee Fischer. There being no further discussion or business the vote was called. All in favor and meeting adjourned at 8:13PM

Respectfully submitted,



Judy Martini
Grant Township Clerk.